



CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

Merced Community College – Merced Chapter #274

~~Unapproved~~ / Approved



Chapter Meeting Minutes
June 22, 2016 --- Student Union Room #137

CALL TO ORDER: At 12:10 p.m. by Kristi Wolf and with 17 members present, a quorum was established.

PLEDGE OF ALLEGIANCE: Led by Kristi Wolf.

INVITED GUESTS: Laurie Mitchell

APPROVAL OF MINUTES OF PREVIOUS MEETING: March 16, April 20, and May 18, 2016

- ✓ Motion for approval made by Toni McCall, seconded by Cindy Hubbard.
The motion carried unanimously.

COMMUNICATIONS/CORRESPONDENCE: Rosalie Kekahuna notified us that she will not be present at Chapter and E-Board meetings for June and July.

PRESIDENT'S REPORT: Kristi sent out voting information to CSEA on the proposed College Vision Statement, is receiving responses, and will submit our choice to College Council in August. New Chapter meeting times have been selected in an attempt to accommodate more members. Upcoming times are as follows:

Wednesday, August 17, 2016 – 12:00pm - 1:00pm (unchanged)
Monday, September 12, 2016 – 11:00am - 12:00pm
Tuesday, October 18, 2016 – 1:00pm - 2:00pm
Tuesday, November 15, 2016 – 2:00pm - 3:00pm

TREASURER'S REPORT: Maria is not present to report.

REPORT OF EXECUTIVE BOARD ACTIONS – No actions to report.

UNFINISHED BUSINESS

- Member Unity Program (MUP) Final Update – The final MUP report was due June 1 and was submitted via overnight delivery; a scrapbook was made to commemorate the entire effort. A status update will be provided on the submission when there is information to give. MUP was well-received and our Chapter intends to continue these efforts.
- Progress Update on BP/AP 7365 Discipline and Dismissals – Classified Employees – The task force has met once. The proposed language stems from the Community College League of California (CCLC) (of which the College is a participant) and may be required. Discipline is able to be bargained in contract and the contract takes precedence over Board Policy. Laurie has sent a notice to administration to begin bargaining this issue. The original policy stands for now.

NEW BUSINESS

- Conference Resolutions – Kristi emailed proposed Resolutions to CSEA members a few weeks back. Each member's stance and/or opinion on the Resolutions are due to Kristi by July 28. Replies will assist Kristi and Toni with voting so the Chapter's voice is heard.

COMMITTEE REPORTS:

✚ CSEA Related Committees

- ◆ **Auditing Committee** – Maria Soto: Paperwork is going to Ronda Easton who will complete her work over summer.
- ◆ **Central Labor Council** – Christine Grimaldi Clarkson: Did not attend the last meeting. If anyone would like to take Christine's place as delegate, please be sure to let someone
- ◆ **Membership Committee** – Rosalie Kekahuna: No meetings occurred, but an invite for a meeting in July is imminent.

- ◆ **Negotiations Committee** – Christine Grimaldi Clarkson: Revised job specifications are in the works. A few should move to CSEA for approval very soon. Duties and terms are being negotiated on a few other job descriptions. Promotional “ladders” (such as having an Electrician I, II, and III) for certain jobs is desired and will be explored after the benchmarking study.
- ◆ **Pre-Retirement Committee** – Irma Martin: Not present to report.
- ◆ **Scholarship Committee** – Nothing to report.
- ◆ **Sunshine Committee** – Maria Soto: Nothing to report.
 - **Ad-Hoc (Special) Committees**
 - **Activities (CSEA Week) Committee** – Angelica Campos & Maria Soto: There was a pizza party to debrief volunteers of CSEA Week and discuss how to make it more effective.
 - **By-Laws Committee** – Rosalie Kekahuna: No meetings pending, but will schedule a July meeting if possible to check in.
 - **Elections Committee** – Rosalie Kekahuna: Nothing to report.
 - **Re-Class Committee** – Angelica Campos/Maria Soto/Charlene Reed: Nothing to report.
- ◆ **Shared Governance Committees**
 - ◆ **Administrative Services Master Planning Committee (ASMPC)** – Vacant: A new representative is needed for this committee. Contact Kristi Wolf or any E-Board member for more information if you are interested.
 - ◆ **Board of Trustees** – Kristi Wolf: Constituent groups (CSEA, Classified Senate, etc.) have been reorganized in the agenda to the very bottom. Many stated that there is no point to having constituent reports last as the Board is not given a chance to comment on said reports. Affected groups are collaborating to make a statement to present to the Board regarding the issue as it seems that affected groups are not being treated with respect. A letter to the editor of the Sun-Star was encouraged to bring light to the issue.
 - ◆ **Budget Committee** – Diana Butts: No meetings in the summer. 2016-2017 tentative budget is available at <http://www.boarddocs.com/ca/mccd/Board.nsf/goto?open&id=AAPJLZ4D25F7>. If you can't click the link, go to <http://mccd.edu/about/board/meetings.html>, click on the June 14, 2016 meeting, View the Agenda for the June meeting, and you will find the proposed budget until item number 8.D.
 - ◆ **College Council** – Kristi Wolf: No meetings over the summer.
 - ◆ **Educational Master Planning Committee (EMPC)** – Kristi Wolf: No meetings over the summer.
 - ◆ **Facilities Master Planning Committee (FMPC)** – Richard “Z” Zeunges: Nothing to report.
 - ◆ **Foundation Committee** – Toni McCall: No meetings have occurred.
 - ◆ **Health & Safety Committee** – Ira Jones: Nothing to report.
 - ◆ **Instructional Master Planning Committee (IMPC)** – Steve Welch: Nothing to report.
 - ◆ **Staff Development Committee** – Charlene Reed: Nothing to report.
 - ◆ **Standing Accreditation Committee** – Steve Welch: Nothing to report.
 - ◆ **Student Services Master Planning Committee (SSMPC)** – Shannon Gragg: Nothing to report.
 - ◆ **Student Success Support Program Advisory Committee** – Jennifer Edrington: No report provided.

GOOD OF THE ORDER: The benchmarking study is underway and a company named EMS has been chosen as their presentation and services offered were far superior to JB Rewards. A report is due by October and results to be finalized by December. Interview groups will be formed for most jobs to discuss duties performed. All are encouraged to keep a detailed list of duties performed and to tell the interviewers everything performed so an accurate assessment can be completed. A new software system provided by EMS will be used by HR to “score” jobs and assign pay based on required elements and duties which should align pay more equitably across the salary schedule. Once the assessment is complete, the most egregious cases will be addressed and CSEA will move from there. See your Negotiator if you have concerns before, during, and after the process.

ADJOURNMENT: Meeting adjourned at 12:58 p.m. by Kristi Wolf, President.
Notes taken by: Ethan Ravensdale, Chapter Secretary.

CORRECTIONS/ADDITIONAL INFORMATION

Kristi A. Wolf
Kristi Wolf, President

Rosalie Kekahuna
Rosalie Kekahuna, Vice President

Ethan Ravensdale
Ethan Ravensdale, Chapter Secretary