



## CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

Merced Community College – Merced Chapter 274  
Approved Chapter Meeting Minutes  
September 20, 2017--- Student Union Room #137



**CALL TO ORDER:** President Teresa Gudgel called the September 2017 meeting to order at 12:10 p.m., with 30 members present (19 Merced members, 11 LB members via Zoom). A quorum was established.

**PLEDGE OF ALLEGIANCE:** Led by Teresa Gudgel.

**INVITED GUESTS:** Laurie Mitchell was present.

**APPROVAL OF MINUTES OF PREVIOUS MEETING:** August 23, 2017 approved  
MSCU Steve Welch/John Charlton

### COMMUNICATIONS/CORRESPONDENCE:

Chapter Election Rules (Form 2085), Loan Reducer Program: Information was shared. Members were encouraged to read the attached documents and consider the Program, if applicable.

Merced Chapter 274 Recognition: Along with Winton USD and MUHSD, Teresa recognized the Chapter for having 100% of CSEA members in the union (no one has opted out).

**TREASURER'S REPORT:** Maria Soto provided a treasurer' report, with the Checking account balance at \$823.03 and the Savings account balance at \$4,329.43.

### PRESIDENT' REPORT:

President Vitelli meeting: Vitelli has heard the hiring processes concerns. A consultant may be hired to assist with this, with more responsibilities being placed on the interview panel chair and away from HR.

Board Meeting & College Council:

Board Meeting: Teresa did not attend. The Board unanimously approved a 3-day dismissal for a CSEA member.

College Council: A few BPs were discussed- one on service animals was approved, one on weapons on campus was returned (concern about carrying while driving a campus vehicle discussed). In an attempt to be more effective, and streamlined, constituent reports will be shortened to three minutes, including public comments. It was noted that home organizations/bodies agendize board policies they represent. This is a reason for why BP 7365 (Disciplines and Dismissals) has not been agendized yet. Follow-up needed.

### E-BOARD ACTIONS REPORT:

Terry Plett's Stewardship: Terry informed the chapter that he'll be serving as an interim/acting manager position. He will temporarily step down as a steward and remain as a chapter member. He spoke with Laurie and other CSEA folks, and indicated this option is allowable

- Ramon Avila/Steve Welch motioned, second Terry to serve as VP, step down from steward until District decides next steps for acting position MSCU
- Terry thanked the Chapter for their support

### UNFINISHED BUSINESS

EMS Study: Angelica read out the following statement: The Negotiators together with Laurie Mitchell met with Chris, Tracie, and Larry from EMS last Friday afternoon, September 15<sup>th</sup> to go over all of the submitted job descriptions to ensure that nothing was missed or misconstrued. Collectively we all decided on some universal changes, i.e. *driver's license required* changed to add language for those jobs which require driving, and to change the language back to *other duties as assigned as relates to this job description*. Other suggestions focused on minute details such as adding specific tasks or examples, and we agreed not to get too specific with things but to defer to EMS for now. The next proposed revisions should be sent out in the next of couple of months for our review and will include suggested range/salary.

Additional discussion occurred on:

- Vague Manager/Administrator references listed on draft job descriptions
- Clarification between EMS study and reclassification, which is a separate process
- Clarification on new naming convention (specialist, analyst, etc.)
- Salary/Range information being included in next versions
- The final draft job specifications/descriptions will be eventually be voted on
- Los Banos, CDC and instructional support tech job descriptions-specific concerns

#### NEW BUSINESS

Classified Professionals Staff Funds- Brainstorm Ideas: A reward-based program was introduced to encourage CSEA member participation. Members expressed interest. Caution was placed on:

- Financial incentives being listed as potential gifts to public funds; stipends would be a better term.
  - Distinction between existing and new staff development dollars
  - How the proposed program would be monitored and who would serve as the primary contact
- Chris Vitelli is unaware of this proposed program. It was concluded that the fine details need to be clarified.

#### COMMITTEE REPORTS (from those present or emailed reports):

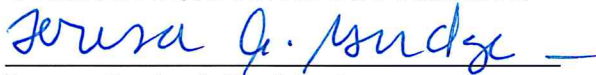
- ASMC – Jeanette Martin- Due to lack of quorum, the September 29<sup>th</sup> meeting was cancelled.
- Pre-Retirement Committee – Irma Martin- A pre-retirement seminar is scheduled for Saturday, 21 October 2017 at MCOE; registration begins at 08:30 with the event running from 09:00AM to 12:30PM. Irma encouraged members to log-in to their My.CalPers account as changes have happened.
- Standing Accreditation Committee – Steve Welch- The follow-up report, which is due next year, and timeline were discussed.

**GIFT CARD:** Ramon Avila (Lead Auto Mechanic-Transportation) was the winner of a gift card.

**GOOD OF THE ORDER:** Ramon asked about the Sunshine Committee as a CSEA member recently had family members passing. Maria Soto, as a Sunshine Committee member, will follow-up and encouraged the member to seek grievance funds through CSEA.

**ADJOURNMENT:** Meeting adjourned at 01:01 p.m. by Teresa Gudgel, President.

#### CORRECTIONS/ADDITIONAL INFORMATION

  
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Teresa Gudgel, President

  
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Terry Plett, Vice President

  
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Luis Flores, Chapter Secretary

Notes taken by: Luis Flores, Chapter Secretary