



Merced College Foundation

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www.mccd.edu/advancement

2008 Faculty Mini Grant Program

Introduction

The Merced College Foundation is committed to enhancing the quality of educational programs and services throughout the Merced Community College District. The Foundation seeks to assist faculty in their pursuit of excellence in scholarship and teaching.

The Faculty Mini Grant Program was created to offer full- and part-time professors awards that will directly benefit their programs, departments, and divisions. Projects can be directed toward college/community collaborations. Projects may be submitted by individuals or faculty groups. Faculty members are limited to one grant application per year, but may participate in an unlimited number of group applications.

Examples of fundable projects include professional development opportunities, travel, and unique classroom supplies and equipment that have no funding source. Successful grant projects that the Foundation has funded in the past include microscopes for science labs at the Los Banos Campus, a satellite dish for foreign language instruction, reference books for the Anthropology/Archaeology Lab, a ceramics kiln for the Arts Division, the development an on-line library orientation, and an International Film Festival.

Funding

Applicants may request up to \$1,000 for a project. The Mini-Grant Review Committee will not consider proposals that fail to request a specific amount or those in excess of \$1,000.

Procedures

Applications are available in the Merced College Foundation Office and in the Office of Instruction. Proposals must be typed and submitted on the three-page Mini-Grant Application Form. Your area Dean or the vice president of Instruction must approve your request and sign the application form.

Selection Process

The Mini-Grant Review Committee will review proposals and notification letters will be mailed no later than 30 days after the final submission date. The Review Committee includes representatives from the Foundation Board of Directors, Office of Instruction and Faculty Association. *NOTE: 1) The Committee may wish to conduct interviews with applicants prior to funding; 2) Applicants may also be required to make an oral presentation to the Foundation Board of Directors upon completion of the project.*

Application Deadline and Timeline

The application deadline is February 29, 2008. Applications must be turned into the Foundation office by 4 p.m. Projects must be completed by the end of the Fall 2008 Semester.

Things to Consider Before Applying

- How will your project benefit your program, department, or division?
- How will your project enhance your teaching and the learning environment of your students?
- What is your proposed timeline for project completion?
- How much are you requesting to complete your project?

For More Information

Contact Robin Shepard in the Foundation office at Ext. 6470 or by email at shepard.r@mccd.edu.

Please note that all projects (ie. equipment, supplies, materials) become the property of the Merced Community College District and must be properly inventoried as needed.