

REGISTRATION INFORMATION

REGISTRATION GUIDE

New (including graduating high school seniors in their Spring term) and returning students please follow these steps in order to ensure that you are prepared to register by your registration date.

The Steps	Recommended way to complete step	Other ways to complete step	Who needs to complete this step
1) New and Returning Students			
A) Application	At www.mccd.edu click on Welcome Students Get Started Here. Next, click on Apply Today. Click on Apply Online and choose your student type.	Come to the Leshar Student Services Building, Room 102, during an Open Lab session. To view a schedule of Open Labs, go to www.mccd.edu and click on New and Returning Students. Click on calendar links. Los Banos Students: LB Student Services Building A	New & Returning students
B) Orientation	Complete online orientation at www.mccd.edu . To access the orientation click on Welcome Students Get Started Here and then click on Apply Today. Complete step 2.	You may complete orientation on campus during the Open Lab session.	New & Returning students
C) Set up mC4me Student portal account	At www.mccd.edu , click on Welcome Students Get Started Here. Click on Apply Today and choose step 2. There will be link with instructions to set up you MC4me Student Portal.	You may set up your student portal account when you come to campus for an Open Lab Session.	New & Returning students
D) Obtain ID card	Available at the Admissions and Records Office on the 2nd floor of the Leshar Student Services Center. Allow one hour after submitting your application. Los Banos Students: LB Student Services Building A (Picture ID required).		New & Returning students who do not have a yellow Merced College ID card
E) Assessment	On campus at the Leshar Student Services Center, 1st Floor Room 102 (Merced College ID card required) during Assessment times only. No appointments. First come, first served. To view schedule of assessment times, go to www.mccd.edu and click on Welcome Students Get Started Here. Next click on Apply Today. Then Select step 3. To prepare for ACCUPLACER test go to www.mccd.edu . Click on Welcome Students Get Started Here then choose the Prep2Test link located in the column to the left listed under Related Links.	If you are a graduating high school senior from a Merced County high school, you may be able to assess on your high school campus. Please check with your high school counselor. To prepare for the test, go to www.mccd.edu and click on New and Returning Students. Scroll to step 3 for links to downloadable resources.	New & Returning students
F) New Student Planning Session	At www.mccd.edu click on Welcome New Students Get Started Here and then click on Apply Today. Next, select step 4.	Call Merced College at (209) 384-6000-select option 8. Call Los Banos at (209) 826-3495 or 301-6411.	New & Returning students
2) Register for Classes	Online through your MC4me portal account. For technical help, call Student Help Desk at 209-381-6565. A helpful resource on how to register online and the Merced College English and Math Course Sequence charts are available at www.mccd.edu . Click on New and Returning Students and scroll to step 4 for the links.	In person at the Leshar Student Services Center, Admissions and Records Office, 2nd Floor or the Los Banos Campus, Building A Student Services window.	All students
3) Pay Fees	Online through your MC4me student portal account at www.mccd.edu/makepayment	In person at the Leshar Student Services Center, Student Fees Office, 3rd floor or the Los Banos Campus, Student Services window.	All registered students